



ScheduleBase

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ScheduleBase

Pros

This employee scheduling [software](#) is [easy](#) to use and lets you schedule shifts by position, skill level, department and location.

Cons

ScheduleBase has no set-up wizard or auto-scheduler. It also lacks other important tools such as data export and reporting.

The Verdict: 5.7/10

This schedule maker is good for small companies with part-time employees but is too simplistic for large [businesses](#) and organizations. It offers many of the basic features you need to create and manage work schedules, but if you want an advanced [application](#), you should look at one of our higher-ranked products.



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Reporting Score	Ease of Use Score	Cost for 10 Employees	Cost for 25 Employees	Cost for 50			
A score based on the software's reporting options and ability to create reports. Percentage (More is better)							
ScheduleBase	20						
Compare to the Top 3 Employee Scheduling Software							
#1 ShiftPlanning			95				
#2 Time Forge Scheduling			100				
#3 NimbleSchedule			90				
Category Average		70					
Percentage	0	20	40	60	80	100	120

Review | Specifications | Images | Side By Side Comparison | Learning Center

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ScheduleBase is a flexible yet solid product for creating and managing [work schedules](#). This employee scheduling software is simplistic. It offers only the tools necessary to create schedules for employees with information regarding locations, positions, time-off requests and departments. Unfortunately, this application is so basic that it lacks many important features, such as reporting tools, conflict warnings, set-up wizards, an auto-scheduler and others.

ScheduleBase is a hosted service, meaning you can access the program online. There is a ScheduleBase mobile app, which helps increase productivity and makes it possible to work on schedules while you are away from the office. We are also impressed that ScheduleBase allows you to manage employee information and with a custom plan. There is no limit to the number of employees you can schedule.

This staff management software includes most of the basic scheduling features you will find in similar



- ### TopTen Product List
- [ShiftPlanning](#)
 - [Time Forge Scheduling](#)
 - [NimbleSchedule](#)
 - [Work Schedule.Net](#)
 - [Hello Scheduling](#)

- ### Most Popular Products
- [Best AntiVirus Software](#) 2,439,030 views
 - [Video Editing Software](#) 2,344,618 views
 - [DVD Copy Software](#) 2,342,296 views
 - [Registry Repair Software](#) 2,136,072 views
 - [Internet Filter Software](#) 1,590,362 views

applications. You can schedule for multiple locations using this software, and add positions and departments. You can also enter the skill levels of your employees, which helps you remember their strengths. However, this employee scheduling software lacks the ability for employees to bid on open shifts and swap shifts, and to import and export data. There is no conflict warning to let you know if you have scheduled an employee for two overlapping shifts or during a time-off request.

Unlike nearly all its competitors, ScheduleBase doesn't have a set-up wizard. This allows for maximum flexibility but can be intimidating, especially for people with little computer experience. Instead, you can quickly enter your employee information manually and start scheduling. You start with a weekly calendar view, where you can add shifts and assign them to employees or employee groups. You can set up schedules for multiple locations and departments and view those schedules separately, but be aware that monthly subscription costs increase starting at 21 or more staffers.

While this office scheduling software is vastly superior to creating schedules by hand or in a spreadsheet application, it is simplistic compared to competing products in a similar price range. This is first made apparent by the look and feel of the interface. The application also lacks beneficial features such as data export and reporting capabilities, labor-cost tracking and timesheets. Most important, this software tool is missing an auto-scheduler, so it might not save you as much time as you would hope. Instead of an automatic tool, you can use schedule presets, however.

Despite its uncomplicated nature, ScheduleBase is effective for communicating with your staff by email, text message or via the online interface. From there, your employees can see individual schedules, set their availability and request time off. You can do the same, and you can use this online service from anywhere. This schedule maker doesn't have a mobile app, though, and it can't export data to external calendars.

Reporting features in ScheduleBase are unsophisticated in some cases and absent in others. You can view schedule calendars in multiple ways but can't see labor costs, time-off summaries or weekly overviews of employee attendance. This makes the service less useful for management purposes and means that you can't export schedule information to external file types or accounting applications.

The help and support offered by ScheduleBase is adequate. There are not many online resources available, but there is a small FAQs section on the ScheduleBase website, along with a company blog. If you want to contact a customer service representative, there is both email and telephone support. We were very impressed with how quick and detailed ScheduleBase responses to our emails were. One email we sent received a response within 20 minutes.

[Easy Schedule Maker](#) ShiftPlanning.com
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Summary:

ScheduleBase is a good elementary product in the employee scheduling software market but is insufficient for large businesses and those with complicated staffing requirements. Even though it is missing many important features, this product is better than scheduling by hand and offers a good way to communicate with your employees.

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