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10★TopTenREVIEWS

Software   Electronics   Services   Mobile   Appliances   Business   Auto Tech   Science Tech   Video   🔍

Software » Business » Office Software Review » Microsoft Office

Microsoft Office Professional 2013

Print/Email

$399.99

Pros
This office software ↗ includes every application you will need to create, edit, manage, communicate ↗ and publish.

Cons
This office software suite only allows for use on one computer ↗ per license.

The Verdict: 9.63/10
Microsoft Office ↗ Professional wows users again with a newly designed, minimalist interface to make its software suite easier than ever to use.

(View Full Gallery)

	Number of Computers per License	Word Processor Features Quality Score	Spreadsheet Builder Feat…
	You can install the software on this many computers with each license		**More is better**
Microsoft Office	1		

Compare to the Top 3 Office Software Review

	Number of Computers per License	Spreadsheet Builder
#1 Microsoft Office	1	
#2 WordPerfect Office		3
#3 Celframe Office		3
Category Average		2.57
How many	0 0.6 1.3 2 2.6 3.3 4	

Review	Specifications	Images	Side By Side Comparison	Learning Center

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GOLD 2013 • 10 TOP TEN REVIEWS
EXCELLENCE 2013 • 10 TOP TEN REVIEWS

For decades, Microsoft Office has been the clear leader in office software, and its newest version solidifies its top spot. Rolling out a completely new look and a fresh redesign, Microsoft Office impresses now more than ever. The design update is the largest for the office software giant since the redesign for its 2007 launch, and with the redesign come new features across all of its applications. As the most familiar productivity software on the market, Microsoft Office Professional earns our TopTenREVIEWS Gold Award for its ability to appeal to nearly any user, whether it is in a home, business or school setting.

TopTen Product List   See All »

1	Microsoft Office	
2	WordPerfect Office	
3	Celframe Office	
4	Kingsoft Office	
5	Corel Office	

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2,344,618 views

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2,342,296 views

Registry Repair Software
2,136,072 views

Internet Filter Software
1,590,362 views

AdChoices ▷

Software Included: 9.4/10

Compare ⌄

Microsoft Office	WordPerfect Office	Celframe Office	Kingsoft Office	Corel Office	SoftMaker Office	Ability Office
9.4	10	10	7.5	7.5	8.1	7.5

Microsoft Office Professional includes everything you would want in an office software suite. It has the three most used office applications – a word processor, spreadsheet builder and presentation creator – along with a database manager, email client, publishing platform and digital notebook.

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Microsoft's Word, Excel and PowerPoint all have the same feel and usability, but its all-new design gives it some separation from office software suite competitors out there. Its other included applications – Outlook, Publisher, Access and OneNote – all feature the same new minimalist design to make transitioning from one application to the other smooth.

One of the office software's biggest updates is the SkyDrive feature. There's no longer a need to be at your computer to access your Microsoft Office files. You can now create, edit, manage, publish and much more from just about anywhere. With your license of Microsoft Office Professional, you get 7GB of storage in Micosoft's SkyDrive cloud, allowing you to store what you will need on the go and have it accessible when you're away from your desktop or laptop.

Although this office software includes every application you will need, we were disappointed in the fact that the license only lets you install the software on a single computer, where as many office software suites allow two to three computers per license.

Word Processor Features: 10/10

Compare ⌄

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From basic features like spelling and grammar checking to advanced editing features like track changes, Microsoft Office's Word has all the tools you will need for creating, editing and working with a text document. This office software application also includes functions like ready-to-use templates and the ability to insert symbols, create charts and other illustrations, and password protect your files to name just a few.

Some of its longtime standout features include translation abilities and a read-only function. With its translation feature, you can select a set of text in your document and translate it into a different language – an impressive feature that is rare in an office software word processor. With its read-only function, you can save the document you create as a read-only document, which prevents anyone else from editing or changing anything on it.

In this new version, Microsoft rolled out a handful of new features to its favored word processor. These new features are a read mode, PDT reflow, a live layout and a reply comment function. The new PDF reflow feature lets you not only open PDF documents in Word, but also lets you edit and create your own. With its live layout feature, you can simply drag an image through the document you are working with and see the text adjust smoothly. Finally, its new reply comment feature allows you to reply to a comment of a specific comment in track changes, making a nice and confusion-free conversation thread.

Spreadsheet Builder Features: 10/10

Compare ⌄

Creating a budget, invoice or other type of spreadsheet is a breeze with Microsoft Office's Excel. This office software application includes ready-to-use functions to create the formulas you need for the document you want to create. It includes a large function library that has just about any kind of function you need to insert into a formula including logical, text, financial, math and more.

Some new features Microsoft Office rolled out in its new version of Excel include a flash fill, quick analysis, recommended charts and a chart formatting control function. Editing and formatting imported data is now simpler with its flash fill feature as the application learns and remembers your patterns. Its new quick analysis feature lets you more easily summarize your data with a pivot table and the application now does the work for you and gives you different pivot table options to choose from. When working with charts, Excel will now give you previews of charts it recommends you use to display your data, making it simple to choose which one shows your data best. Additionally, Excel added its chart formatting control function, which makes formatting the elements of the chart such as the title and layout much easier to do.

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Presentation Creator Features: 10/10

Compare ⌄

Microsoft Office's presentation creator, PowerPoint, is extremely easy to use to create a slide show presentation that will wow anyone. This office application includes a flood of slide themes, styles and animations to choose from when putting together a presentation. Additionally, you can easily insert charts, pictures and tables to make it visually appealing.

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Along with its other two popular office applications, Microsoft added a few new features to its PowerPoint application including more theme editing functionality, a neat zoom, slide navigating and shape-merging feature.

Its new theme feature allows you to change the look of your PowerPoint slides with one simple step, making editing a presentation quicker than ever. Its new slide zoom feature, one that really impresses us, allows you to zoom in on a picture, chart or other element of the slide while you are showing the presentation. Additionally, while you are presenting the slide show, you can now navigate the slides on your end while you keep the presentation going for those watching. Finally, another one of its new features is the ability to do more with shapes including combining and intersecting more than one.

Supported File Formats: 10/10

Compare ⌄

Microsoft Office supports all the popular document, spreadsheet and presentation formats so you won't run into a problem when opening a file that was not created in a Microsoft Office application. These formats include .doc, .docx, .xls, .xlsx, .ppt, .pptx, .txt, .htm, .rtf, .dot and .dotx. Additionally, you can even open a PDF or save a document you created as a PDF, which we like.

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Help & Support: 7.5/10

Compare ⌄

Microsoft offers many ways to contact them if you need assistance or have questions with the software such as live chat, by phone or even filling out an online contact form for them to contact you. Additionally, Microsoft has a plethora of helpful frequently asked questions on its website along with user forums and tutorials to help you with any aspect of its office software suite. Microsoft also provides help features within its software, another feature we like.

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Summary:

As the best office software out there, Microsoft Office Professional has every application you will need to create, edit, send, publish, manage and document in one office software suite. This productivity software includes a few new features and a simplified interface allowing you the ability to create documents, spreadsheets and presentations in no time. And with its fresh redesign, you'll feel like you are using brand new software minus the learning curve.